

TRIANGLE PSYCHOEDUCATIONAL CONSULTANTS, PLLC

Serving children, adolescents, families, and adults

(919) 789-8989
Fax (919) 789-8988

3820 Merton Dr, Ste 205
Raleigh, NC 27609

Cheryl Stallings, Ph.D.
Laura Wyatt, Ph.D.

**WELCOME TO TRIANGLE PSYCHOEDUCATIONAL CONSULTANTS!
WE LOOK FORWARD TO WORKING WITH YOU.**

BUSINESS POLICY FOR DR. STALLINGS

OFFICE HOURS: Hours are by appointment only.

OFFICE CHARGES: Payment is due at the time of service. We ask that any account balances due after insurance claim processing be paid with a MasterCard or Visa number and expiration date that you leave with us to keep on file. You will be notified when your credit card is applied to any account balances. (Office fees that will be applied to insurance deductibles are due at the time of service.)

INSURANCE: **Dr. Stallings is an in-network insurance provider for the NC State Health Plan and Blue Cross Blue Shield PPO policies. Dr. Stallings IS NOT a Blue Cross Blue Shield HMO in-network provider.**

Because of much variability with individual insurance plans, it is your responsibility to know your mental health benefits/coverage with your policy. Please determine the deductible, co-pay and/or co-insurance with your policy and bring that information to the first office visit.

It is your responsibility to find out if any pre-authorization or pre-certification is needed before your first appointment with Dr. Stallings. Pre-authorization paperwork must be completed with a decision made by your insurance company prior to your first visit. If the pre-authorization is needed and not obtained by you, you understand that you will be fully responsible for your account balance and that your insurance company may not provide reimbursement for the services rendered.

PAST DUE ACCOUNTS: Past due account balances will be charged an additional 1.5% of the amount due on a monthly basis.

TELEPHONE: Office phones are answered by a voice mail system. You may reach our voice mail by dialing our main number (919-789-8989). Dr. Wyatt can be reached at extension 2; Dr. Stallings can be reached at extension 3.

EMERGENCIES: We are not a 24-hour on-call facility. In case of an emergency and you cannot reach us, we recommend the following options: call 911; go to your nearest hospital emergency room and ask for the psychiatrist on call; or call the Holly Hill Hospital Respond line at 919-250-7000.

CONFIDENTIALITY: Every effort is made to preserve confidentiality of all patients in this practice. We ask that each patient not disclose the identity of any other patient(s) being seen here. Information will not be released to other community agencies without your prior knowledge and written consent. Exceptions to this procedure are outlined in the North Carolina Notice Form. Additionally, Dr. Stallings is happy to communicate with clients via US mail, fax, voice mail, and e-mail as deemed appropriate. Complete confidentiality of your mental health information via these modes cannot be guaranteed, although Dr. Stallings make every effort to safeguard your privacy and confidentiality.

CANCELLATIONS: Because appointment times are reserved for you and it is difficult to schedule other patients to fill that time on short notice, please give 24 hours notice of cancellation. If you fail to keep your appointments or fail to cancel without 24 hours notice (excluding emergencies), you will be billed a \$40.00 missed appointment fee. Insurance does not cover missed appointment fees.

<u>FEES:</u>	Initial Diagnostic Interview	\$155.00
	Regular Therapy Session (50 minutes)	\$130.00
	Consultation (50 minutes)	\$130.00

A typical psychoeducational evaluation with Dr. Stallings includes the following charges:

Diagnostic Interview:	\$155.00
Day 1 Testing/Scoring:	\$350.00
Day 2 Testing/Scoring:	\$350.00
Report Writing Fee:	\$450.00
Test Results Conference:	<u>\$130.00</u>
	\$1435.00